

ATCHISON COUNTY LIBRARY BOARD MEETING  
JANUARY 22, 2024

MEMBERS PRESENT: Janet Griffin, Jayne Martin, Lois Powell, Vicki Pearson and Jennifer Roup.

ADOPT AGENDA-The agenda was adopted as presented. (Pearson/Powell)

DECEMBER MINUTES - The December minutes were approved as presented. (Powell/Martin)

DECEMBER BUDGET- The December budget was approved (Martin/Pearson)

DECEMBER BILLS - The December bills were approved (Pearson/Powell)

DIRECTOR'S REPORT

**Grants:** Athletes and Entertainers Grant and Equalization Grant reports are due Feb. 15. Jennifer reports she has collected all of the information and forms ready to be submitted. Jennifer reported on what items were listed on the grant's report for 2023 and what will be purchased for the 2024 report.

**Friends of the Library:** Jennifer asked the board if this is something we should look into? It was agreed that we need to set this into motion in the near future.

**Job Descriptions:** Jennifer reported that she is setting a goal to provide the board with one new job description a month until they are done.

**2024 Preliminary Calendar -** Jennifer presented a rough draft of what she would like to see happen at the library in 2024. 2024 will see an increase of events and activities that can be enjoyed inside the library either by planned events or activities that anyone can enjoy at any time. Jennifer has asked all three night shift workers if they would be comfortable with hosting family game night, chess nights, lego nights, etc. These would be events that people could come and go as they please and not necessarily led by our librarians; more or less just supervised. Another item, Amanda Vette is working on is getting the STEAM kits ready to be checked out. We are also going to launch 1000 books before Kindergarten in February. This is an independent reading program parents can do with their children and we will have milestone prizes and a "wall of fame" set up in each library for kids to track their progress.

**Elevator:** The elevator inspection and safety checks have cost a considerable amount. Carol is looking into splitting it with the TAC and THS because she thinks that is what Betsy Chapin told her. We have received two different bills from two different companies so we are trying to figure out if that cost can be split and how often those expenses will occur. Beginning January 1, Jennifer raised the cost of renting the Resource Building from \$30 to \$50 to help recoup the cost of the elevators and the cleaning.

January 22, 2024 continued

**Newsletter-** Jennfier has shared a form for people to share their email address with me so that I can start sending out a newsletter through email. Topics will include new arrivals, books reviews and recommendations and a calendar.

PUBLIC COMMENT: No attendants

NEXT MEETING DATE: Tuesday, February 20, 2024, 9:30 am